#### Minor/Adult

# STUDENT ENROLLMENT CONTRACT

( <u>c3319</u> )	Mansfield Driving Academy			( 817	) 225-28			
School / Branch #	N. Hwy 287 Ste. 123	Name of School	Mar	actiold	Area Code	Phone Num		
2304	Classroom Address		IVIAI	nsfield City	TX State	7606 ZIP Cod	de	
Printed Full Legal Name of Student    Date of Birth (MM/DD/YY)		Driver's License #		(Area Code	Phone Num	Phone Number		
Street Address of Student			City		State	ZIP Cod	de	
	E-mail Address		Student's	Cell Phone #	Mother's Cell #	Father's C	ell #	
□ CLASSROOM & BEHIND-THE-WHEEL INSTRUCTION – FULL TEEN COURSE								
Number of Lessons 16	Length of Course 32 Hrs.	Length of Lessor	n <u>2</u> Hrs.	Cost per Lesson \$_	23.75			
Number of Lessons	Length of Course Hrs.	Length of Lesson	n <u>0</u> Hrs.	Cost per Lesson \$_	<u>0.00</u> c	Course Rate \$ 38	30.00	
*7 driving lessons are free with purchase of full course								
CLASSROOM ON Number of Lessons 16	Length of Course 32 Hrs.	Length of Lessor	n <u>2</u> Hrs.	Cost per Lesson \$_	<u>20.00</u> c	Course Rate \$ 30	00.00	
□ BEHIND-THE-WHEEL ONLY								
Number of Lessons	Length of Course 14 Hrs.	Length of Lessor	1 <u>2</u> Hrs.	Cost per Lesson \$_	50.00 c	Course Rate \$ 30	00.00	
Payment: \$	Date:			Т	otal Amount of	Contract \$		
Payment: \$	Date:							
Payment: \$	Date:			**Administra	ative Expenses (	(up to \$50) <b>\$ 10</b>	0.00	
A no-show fee of \$_35.00 will be charged if the school is not notified of a cancellation at least _24 hours prior to a scheduled in-car lesson.  A fee of \$_100.00 will be charged if a student defaces or damages any school property (desks, tables, textbooks, etc.) If gas prices exceed \$_4.00 per gallon, an additional fuel surcharge of \$_3.00 will be charged for each driving lesson.  Parent's initials								
01		1.00	-ladesa	d 10.00 a.a. c				
avacated to and $1/4/2022$ . Class times may shappe depending an demand. All places are make un assignments and in							arent's iitials	
	Fri-Sat (12/16-12/1	7). Mon-Fri (12	2/19-12/23)	Mon-Sat (12/26-	12/31). Mon-W	led (1/2-1/4)		
ATTENDANCE / ADO		.,,			. = . 5 1 / , 111 011 - 11	• ( I/ <b>=</b> I/ <del>-</del> I/		

## **ATTENDANCE / ABSENCE**

A full hour of absence is charged to the student when he/she does not attend the full 55 minutes of instruction during a 60-minute period. If a student is absent in excess of 10 classroom hours, the student enrollment will be terminated from that class. **Parent's initials** 

#### **GRADING / PROGRESS**

Progress standards must meet the requirements of the current rules adopted by the Texas Department of Licensing & Regulation (TDLR). Mastery is a prerequisite to awarding a grade of 70 or above. Evidence of mastery shall be determined by one or more of the following methods: 1) unit tests; 2) written assignments; 3) skills performance checklist; and 4) comprehensive examinations of knowledge and skills.

### **RULES OF OPERATION AND CONDUCT**

A student or prospective student may be dismissed or barred from the school for tardiness; drunkenness or obvious signs of drug use; rude, vulgar or disruptive behavior; smoking or using tobacco products; using a cell phone during class or in the car; or being otherwise inattentive (sleeping, texting, reading, etc.). Students terminated for violating rules of conduct may be readmitted at the discretion of the school director.

# **CANCELLATION POLICY**

A full refund will be made to any student who cancels the enrollment contract before midnight of the third day, other than a Saturday, Sundays, or legal holiday, after the date the enrollment contract is signed student, unless the student successfully completes the course or receives a failing grade on the course examination; or the enrollment of the student was procured as a result of a misrepresentation in advertising or promotional materials of the school or course provider; or a representation made by an owner or employee of the school or course provider.

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### Minor/Adult

# STUDENT ENROLLMENT CONTRACT

(continued)

#### REFUND/TERMINATION/DISCONTINUED COURSE POLICY

- Refunds are based on the period of enrollment computed on the basis of course time expressed in clock hours.
- The effective date of the termination for refund purposes will be the earliest of the following: (a) the last day of attendance, if the student is terminated by the school; (b) the date of receipt of written notice from the student; or (c) the 10<sup>th</sup> school day following the last day of attendance.
- If tuition is collected in advance of entrance and, if a student does not enter the school, terminates enrollment, or withdraws, the school: (a) may retain not more than \$50 as an administrative expense; and (b) shall refund that portion of the classroom tuition and fees and behind the wheel tuition and fees that correspond to the services the student does not receive.
- The school shall refund items of extra expense to the student, including instructional supplies, books, laboratory fees, service charges, rentals, deposits, and all other charges not later than the 30th day after the effective date of enrollment termination if: (a) the extra expenses are separately stated and shown in the information provided before enrollment; and (b) the student returns to the school any property in the student's possession and
- A full refund of all tuition and fees is due and refundable in each of the following cases: (a) when an enrollee is not accepted by the school; (b) if the course of instruction is discontinued by the school at this location; or (c) if

the student's enrollment was procured as a result of misrepresentation by the owner or representation of		materials of the school, or
<ul> <li>Refunds shall be completed within 30 days after the <u>Acknowledgement</u></li> </ul>	effective date of termination.	
Parent's Initials - I have been furnished a copy of school regulations pertaining to absence, grading police	of the school tuition schedule; cancellation and refucy, progress, and rules of operation and conduct.	und policy; make-up policy and
Parent's Initials - Mansfield Driving Academy m day or time that is requested from the customer. The best allows the student to drive both at home and with any down time between drives.		ould be paced out in a way that
Parent's Initials – The school maintains a busine Code, Chapter 601, and uninsured or underinsured m	ess insurance policy for vehicles with coverage as otorist coverage.	required by Texas Transportation
Parent's Initials – The school is prohibited from course completion, and the student should not accept	issuing a DE-964 or ADE-1317 if the student has r a DE-964 or ADE-1317 under such circumstances	
Parent's Initials – This agreement constitutes th promises not contained herein shall bind the school or	e entire contract between the school and the stude the student.	ent and no verbal assurances or
Parent's Initials - I further realize that any grieva Licensing and Regulation Attention: Enforcement Division	ances not resolved by the school may be forwarded sion PO Box 12157 Austin, TX 78711; 800-803-920	
READ EN	ITIRE CONTRACT BEFORE SIGNING	
A copy of the contract must be given to the parent ar	nd a copy maintained by the school and kept in the st	udent file for at least three years.
Signature of Student – 18 years of age or older Printed r	name of student-18 years of age or older	Date
Signature of Parent / Legal Guardian – student younger than 18	Printed Name of Student – Younger than 18	Date
Jakob Howe	Jakob Howe	
Signature of School Representative	Printed Name of School Representative	Date

My initials signify that I do NOT want my son/daughter to receive individual (one-on-one) instruction. I understand this decision may delay the behind-the-wheel training until another student can be scheduled. Parent's initials if one-on-one driving is REFUSED