

## STUDENT ENROLLMENT CONTRACT

☐ **CLASSROOM & BEHIND-THE-WHEEL INSTRUCTION – FULL TEEN COURSE**

*\*7 driving lessons are free with purchase of full course*

Number of Lessons **7**      Length of Course **14** Hrs.      Length of Lesson **2** Hrs.      Cost per Lesson \$ **50.00**      Course Rate \$ **300.00**

\*\*Administrative Expenses (up to \$50) \$ 10.00

Parent's initials

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A full hour of absence is charged to the student when he/she does not attend the full 55 minutes of instruction during a 60-minute period. If a student is absent in excess of 10 classroom hours, the student enrollment will be terminated from that class. **Parent's initials**

A full refund will be made to any student who cancels the enrollment contract before midnight of the third day, other than a Saturday, Sundays, or legal holiday, after the date the enrollment contract is signed student, unless the student successfully completes the course or receives a failing grade on the course examination; or the enrollment of the student was procured as a result of a misrepresentation in advertising or promotional materials of the school or course provider; or a representation made by an owner or employee of the school or course provider.

**STUDENT ENROLLMENT CONTRACT**

(continued)

**REFUND/TERMINATION/DISCONTINUED COURSE POLICY**

- Refunds are based on the period of enrollment computed on the basis of course time expressed in clock hours.
- The effective date of the termination for refund purposes will be the earliest of the following: (a) the last day of attendance, if the student is terminated by the school; (b) the date of receipt of written notice from the student; or (c) the 10<sup>th</sup> school day following the last day of attendance.
- If tuition is collected in advance of entrance and, if a student does not enter the school, terminates enrollment, or withdraws, the school: (a) may retain not more than \$50 as an administrative expense; and (b) shall refund that portion of the classroom tuition and fees and behind the wheel tuition and fees that correspond to the services the student does not receive.
- The school shall refund items of extra expense to the student, including instructional supplies, books, laboratory fees, service charges, rentals, deposits, and all other charges not later than the 30<sup>th</sup> day after the effective date of enrollment termination if: (a) the extra expenses are separately stated and shown in the information provided before enrollment; and (b) the student returns to the school any property in the student's possession and
- A full refund of all tuition and fees is due and refundable in each of the following cases: (a) when an enrollee is not accepted by the school; (b) if the course of instruction is discontinued by the school at this location; or (c) if the student's enrollment was procured as a result of any misrepresentation in advertising, promotional materials of the school, or misrepresentation by the owner or representation of the school.
- Refunds shall be completed within 30 days after the effective date of termination.

**Acknowledgement**

\_\_\_\_ **Parent's Initials** - I have been furnished a copy of the school tuition schedule; cancellation and refund policy; make-up policy and school regulations pertaining to absence, grading policy, progress, and rules of operation and conduct.

\_\_\_\_ **Parent's Initials** - Mansfield Driving Academy makes no promises that a drive time or classroom schedule will be available on the day or time that is requested from the customer. The customer/student understands that drive times should be paced out in a way that best allows the student to drive both at home and with the driving academy and not to speed through the driver education process without any down time between drives.

\_\_\_\_ **Parent's Initials** - The school maintains a business insurance policy for vehicles with coverage as required by Texas Transportation Code, Chapter 601, and uninsured or underinsured motorist coverage.

\_\_\_\_ **Parent's Initials** - The school is prohibited from issuing a DE-964 or ADE-1317 if the student has not met all of the requirements for course completion, and the student should not accept a DE-964 or ADE-1317 under such circumstances.

\_\_\_\_ **Parent's Initials** - This agreement constitutes the entire contract between the school and the student and no verbal assurances or promises not contained herein shall bind the school or the student.

\_\_\_\_ **Parent's Initials** - I further realize that any grievances not resolved by the school may be forwarded to Texas Department of Licensing and Regulation Attention: Enforcement Division PO Box 12157 Austin, TX 78711; 800-803-9202 [www.tdlr.texas.gov/complaints](http://www.tdlr.texas.gov/complaints)

**READ ENTIRE CONTRACT BEFORE SIGNING**

**A copy of the contract must be given to the parent and a copy maintained by the school and kept in the student file for at least three years.**

Signature of Student – 18 years of age or older

Printed name of student-18 years of age or older

Date

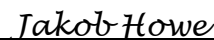
Signature of Parent / Legal Guardian – student younger than 18

Printed Name of Student – Younger than 18

Date



Signature of School Representative



Printed Name of School Representative

Date

My initials signify that I do NOT want my son/daughter to receive individual (one-on-one) instruction. I understand this decision may delay the behind-the-wheel training until another student can be scheduled. **Parent's initials if one-on-one driving is REFUSED** \_\_\_\_\_